

Individual Decisions

The attached reports will be taken as
Individual Portfolio Member Decisions on:

15 March 2007

Ref:	Title	Member	Page No.
ID1160	West Berkshire Forward Plan – April 2007 to July 2007	Cllr Jones	1

Individual Decision

Title of Report:	West Berkshire Forward Plan – April 2007 to July 2007		
Report to be considered by:	Leader of Council	on:	15 March 2007
Forward Plan Ref:	ID1160		

Purpose of Report:

To advise Members of items to be considered by West Berkshire Council over the next 4 months.

Recommended Action:

That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

Reason for decision to be taken:

It is a statutory requirement that a Forward Plan be produced.

List of other options considered:

N/A

Key background documentation:

None

Portfolio Member:	Councillor Graham Jones
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Contact Officer Details

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Supporting Information

1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

Appendices

Appendix A – Executive Forward Plan – April 2007 to July 2007

Implications

Policy: As set out in the report

Financial: There are no financial implications for the Council

Consultation Responses

Members:

Leader of Council: Leader of the Council – no response.

**Overview & Scrutiny
Commission Chairman:** OSC Chairman – no response.

Ward Members: N/a

Opposition Spokesperson: N/a

**Policy Development
Commission Chairman:** N/a

Local Stakeholders: The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

Officers Consulted: Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Steve Clark, Katharine Durrant and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

Trade Union: Not sought

West Berkshire Council

Forward Plan

APPENDIX A



West Berkshire Council Forward Plan

Individual Exec Member Decision - 15 March 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
APRIL 2007 (Individual Decision(s))									
ID1361	Bucklebury Quiet Lanes <i>Purpose: To report the responses received during statutory consultation</i>	ID	ID - 02/04/07	Environment	Andrew Garratt (2491)	Keith Chopping		23/03/07	
ID1330	Theale Parking Strategy <i>Purpose: To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions as part of the Theale Parking Strategy and to seek approval of Officer recommendations.</i>	ID	ID - 02/04/07	Environment	Andrew Garratt (2491)	Keith Chopping		23/03/07	
ID1187	West Berkshire Forward Plan - May 2007 - August 2007 <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 12/04/07	Chief Executive	Moirra Fraser (2045)	Graham Jones		05/04/07	
ID1437	Council response to the 'Disabled Facilities Grant Programme: The Government's Proposals to Improve Programme Delivery' consultation. <i>Purpose: To seek Member approval for the Council's response to 'Disabled Facilities Grant Programme: The Government's Proposals to Improve Programme Delivery' consultation</i>	ID	ID - 04/04/07	Community Services	Melanie Brain (2403)	Marcus Franks		30/03/07	
ID1438	Council's Response to the Regional Housing Strategy Review 2007 <i>Purpose: To seek Member approval for the Council's Response to the Regional Housing Strategy Review 2007</i>	ID	ID - 20/04/07	Community Services	Melanie Brain (2403)	Marcus Franks		11/04/07	
5 APRIL 2007									

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West Berkshire Council Forward Plan

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
EX1231	Home to School Transport <i>Purpose: To determine a Home to School Transport Policy for the 2007/08 Academic Year.</i>	EX	Exec - 05/04/07	Chief Executive	Malcolm Berry (2770)	Graham Pask		27/03/07	due to the requirement for admission authorities to determine arrangements by 15 April I wish to consider the matter of the School Admissions Policy for 2008/9 be exempt from call-in as any further delay in implementation would compromise the Council's position.
EX1409	People Strategy 2007- 2011 <i>Purpose: To ratify the draft People Strategy following consultation with staff and unions.</i>	EX	Exec - 05/04/07	Chief Executive	Robert O' Reilly	Anthony Stansfeld		27/03/07	
EX1232	School Term Dates for 2008/09, 2009/10, 2010/2011 <i>Purpose: To advise the Executive of the proposed term dates for West Berkshire Schools and to seek approval for the 2008/09 term dates and the provisional dates for 2009-10 and 2010-2011.</i>	EX	Exec - 05/04/07	Chief Executive	Jeanne Lapsley (2030)	Graham Pask		27/03/07	
EX1408	Customer Service Strategy <i>Purpose: To consider and approve the Strategy which seeks to improve customer service for all those that live and work in West Berkshire.</i>	EX	Exec - 05/04/07	Chief Executive	Sean Anderson (2149)	Anthony Stansfeld		27/03/07	
EX1403	The Future of the Public Protection Service (Paragraph 2 - information identifying an individual) <i>Purpose: To agree future management arrangements of the Public Protection Service.</i>	EX	Exec - 05/04/07	Environment	John Ashworth (2587)	Geoff Findlay	Yes	27/03/07	
EX1098	Procurement Strategy <i>Purpose: To present the Council's Procurement Strategy.</i>	EX	Exec - 05/04/07	Chief Executive	Tom Herring	Laszlo Zverko		27/03/07	moved from Jan Exec at CB's request
C1275	Community Plan <i>Purpose: To present the Community Plan.</i>	EX C	Exec - 05/04/07 C - TBC	Chief Executive	Mark Harris (2568)	Graham Jones		27/03/07	

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EX1349	Progress on the Underwood Road Shopping Precinct <i>Purpose: To report back to Members on the progress made in respect of the Underwood Road Shopping Precinct, Calcot.</i>	EX	Exec - 05/04/07	Chief Executive	Nick Carter (2101)/ David Holling (2422)	Graham Jones		27/03/07	
EX1303	Nursery Admissions Policy <i>Purpose: To agree the Nursery Admissions Policy.</i>	EX	Exec - 05/04/07	Children and Young People	Malcolm Berry (2770)	Graham Pask		27/03/07	due to the requirement for admission authorities to determine arrangements by 15 April I wish to consider the matter of the School Admissions Policy for 2008/9 be exempt from call-in as any further delay in implementation would compromise the Council's position.
EX1230	School Admission Arrangements 2008/09 <i>Purpose: To determine the LEA's Admission Arrangements for Community and Voluntary Controlled Schools and Co-ordinated Admission Schemes for 2008/09.</i>	EX	Exec - 05/04/07 OSC - TBA	Chief Executive	Malcolm Berry (2770)	Graham Pask		27/03/07	due to the requirement for admission authorities to determine arrangements by 15 April I wish to consider the matter of the School Admissions Policy for 2008/9 be exempt from call-in as any further delay in implementation would compromise the Council's position.
EX1362	Apetito Meals Pricing Policy <i>Purpose: To inform Executive of the outcomes of the HCOP Task Group review of Apetito Meals Pricing Policy.</i>	EX	Exec - 05/04/07	Community Services	Jessica Broom (2591)	Joe Mooney		27/03/07	
EX1404	Learning Disabilities Services Restructuring <i>Purpose: To inform Executive of HCOP recommendation</i>	EX	Exec - 05/04/07 13/02/2007	Community Services	Jessica Broom (2591)	Joe Mooney		27/03/07	
EX1430	Special Guardianship Rates <i>Purpose: To agree the level of payments for Special Guardianship Orders.</i>	EX	Exec - 05/04/07	Children and Young People	Karen Reeve (2735)	Graham Pask		27/03/07	



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EX1432	Cleaner Greener West Berkshire - 4 Year Strategy and Action Plan <i>Purpose: To set out the Council's Strategy and Action Plan for the implementation of the Cleaner Greener programme.</i>	EX	Exec - 05/04/07	Environment	Andrew Deacon (2312)	Geoff Findlay		27/03/07	
EX1436	St Barts - BSF One School Pathfinder(paragraph 3 - information relating to financial affairs of a person) <i>Purpose: To report on progress and establish a decision making process for the project.</i>	EX	Exec - 05/04/07	Chief Executive	Liz Howlett (2420)	Graham Pask		27/03/07	
DAF1426	Petition - Lambourn Woodlands <i>Purpose: Request to move the village sign for Lambourn Woodlands at the western end of the village, further westwards towards the turning into Lambourn beyond Brickmakers Cottage and a request to update the village signs for Lambourn Woodlands and Woodlands St Mary to more modern signs such as those at Wickham and Wickham Heath.</i>	DAF		Environment	Andrew Garratt (2491)	George Chandler		04/04/07	
AF1411	Voluntary Sector Small Grants <i>Purpose: To approve the distribution of grants from the Voluntary Sector Small Grants Programme.</i>	DAF NAF KPAF TAF EAF		Community Services	Jim Sweeting	Chairmen of the Five Area Forums		TBC	
MAY 2007 (Individual Decision(s))									
ID1209	West Berkshire Forward Plan - June 2007 - September 2007 <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 17/05/07	Chief Executive	David Cook (2475)	Leader of the Council		06/05/07	

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ID1439	Newbury Parking Study - Zones N1, NE1 and NW1 <i>To advise Members of the results to statutory and public consultation to introduce and amend the existing waiting restrictions within Zones N1, NE1 and NW1 of the Newbury Parking Strategy and to seek approval of Officers recommendations.</i>	ID	ID- 01/05/07	Environment	Andrew Garratt (2491)	Executive Member for Highways		20/04/07	
ID1281	Annual Nominations for Representations on Outside Bodies <i>Purpose: To agree the Council's Annual Nominations for Representations on Outside Bodies.</i>	ID	ID - 21/05/07	Chief Executive	Lee McQuade (2685)	Leader of the Council		11/05/07	
17 MAY 2007									
EX1371	Nominations to Thames Valley Police Authority and the Berkshire Combined Fire Authority. <i>Purpose: To nominate the Council's representative on the Thames Valley Police Authority.</i>	EX	Exec - 17/05/07	Chief Executive	Andy Day (2459)	Leader of the Council		09/05/07	
EX1297	Three - Year Adult and Community Learning Development Plan 2007/08 -2009/10 <i>Purpose: To approve the Three Year Adult and Community Learning Development Plan 2007/08-2009/10.</i>	EX	Exec - 17/05/07	Children and Young People	Moyra Blake (2059)	Executive Member for Children and Young People		09/05/07	Moved from April Executive as per Moyra Blake.
EX1428	Appointment of Leisure Management Contractor <i>Purpose: To report the negotiated contract terms and set approval to appoint an operator for West Berkshire Council's portfolio of leisure facilities.</i>	EX	Exec - 17/05/07	Community Services	David Appleton (2578)	Portfolio Holder for Leisure and Culture		09/05/07	

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EX1429	Post-16 Transport Policy <i>Purpose: To provide a Post-16 Transport Policy and to enable the use of Post-16 Transport Partnership Fund made available by government.</i>	EX	Exec - 17/05/07	Children and Young People	Malcolm Berry (2770)	Executive Member for Children and Young People		09/05/07	
C1282	Appointment and Allocation of Seats on Committees <i>Purpose: To consider the appointment and allocation of seats on Committees and associated bodies.</i>	C	C - 10/05/07	Chief Executive	Andy Day (2459)	Leader of the Council		20/04/07	
C1283	Election of Executive Leader and Appointment of Executive <i>Purpose: To elect the Executive Leader and appoint Members to the Executive.</i>	C	C - 10/05/07	Chief Executive	Andy Day (2459)	Leader of the Council		20/04/07	
C1433	Review of the Constitution <i>Purpose: To consider any proposed changes to the Constitution</i>	C	C - 10/05/07	Chief Executive	Andy Day (2459)	Leader of the Council		20/04/07	
C1434	Report of the Returning Officer <i>Purpose: To receive the report of the Returning Officer</i>	C	C - 10/05/07	Chief Executive	David Holling (2425)	Leader of the Council		20/04/07	
JUNE 2007 (Individual Decision(s))									
ID1266	West Berkshire Forward Plan - July 2007 - October 2007 <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 14/06/07	Chief Executive	David Cook (2475)	Leader of the Council		06/06/07	

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ID1284	Community Services Directorate Plan <i>Purpose: To approve the Community Services Directorate Plan.</i>	ID	ID - 07/06/07	Community Services	Teresa Bell (2733)	Executive Member(s) for Community Services Directorate		30/05/07	
ID1285	Children and Young People Directorate Plan <i>Purpose: To approve the Children and Young People Directorate Plan.</i>	ID	ID - 07/06/07	Children and Young People	Margaret Goldie (2722)	Executive Member(s) for Children and Young People Directorate		30/05/07	
ID1286	Environment Directorate Plan <i>Purpose: To approve the Environment Directorate Plan.</i>	ID	ID - 07/06/07	Environment	John Ashworth (2587)	Executive Member(s) for the Environment Directorate		30/05/07	
ID1287	Chief Executive's Directorate Plan <i>Purpose: To approve the Chief Executive's Directorate Plan.</i>	ID	ID - 07/06/07	Chief Executive	Nick Carter (2101)	Executive Member(s) for the Chief Executive's Directorate		30/05/07	
ID1372	Civil Contingency & Services Plan <i>Purpose: to seek approval for the 2007/08 Civil Contingency and Services Plan.</i>	ID	ID - 07/06/07	Environment	Carolyn Murison (2105)	Executive Member for Environment and Public Protection		30/05/07	
28 JUNE 2007									
EX1222	Level One Performance Monitoring - Year End <i>Purpose: To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX OSC	Exec - 28/06/07 OSC - 10/07/07	Chief Executive	David Baker (2083)	Leader of the Council		20/06/07	

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EX1318	Establishment Monitoring - Year End <i>Purpose: To report on the year end position in respect of the Council's Establishment for 2006/07.</i>	EX OSC	Exec - 28/06/07 OSC - 10/07/07	Chief Executive	Rob O Reilly (2358)	Portfolio Holder for Strategy and Performance		20/06/07	
EX1376	Annual Employment Report <i>Purpose: To agree the annual employment report.</i>	EX OSC	Exec - 28/06/07	Chief Executive	Rob O Reilly (2358)	Portfolio Holder for Strategy and Performance		20/07/06	
EX1316	2006/2007 Budget Monitoring - Outturn <i>Purpose: To provide the Executive with the year end position in respect of the 2006/07 budget.</i>	EX OSC	Exec - 28/06/07 OSC - 10/07/07	Chief Executive	Simon Freeman	Portfolio Holder for Finance		20/06/07	
EX1373	Capital Programme Monitoring - Outturn <i>Purpose: To inform Members of the year end position of the Capital Programme.</i>	EX OSC	Exec - 28/06/07 OSC - 10/07/07	Chief Executive	Andy Walker (2433)	Portfolio Holder for Finance		Exec - 20/06/07	
EX1374	Annual Report of the Fostering Panel <i>Purpose: To consider the report in compliance with Fostering Regulations.</i>	EX	Exec - 28/06/07	Children and Young People	Maggie Short (3101)	Executive Member for Children and Young People		20/06/07	
EX1375	Annual Report of the Adoption Service <i>Purpose: To consider the report in compliance with the Adoption Regulations.</i>	EX	Exec - 28/06/07	Children and Young People	Maggie Short (3101)	Executive Member for Children and Young People		20/06/07	
EX1186	Engagement Strategy <i>Purpose: To approve the Council's Strategy for involving local people in decision making.</i>	EX	Exec - 28/06/07	Chief Executive	Jason Teal (2102)	Portfolio Holder for Strategy and Performance		20/06/07	Moved from September 2006 Executive.

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EX1425	Gypsy and Traveller Policy <i>Purpose: To provide a new policy for Gypsies and Travellers in West Berkshire</i>	EX	Exec - 28/06/07	Environment	Bill Jennison (2560)	Executive Member for Environment and Public Protection		20/06/07	
GAC1288	Update of Internal Audit Work <i>Purpose: To inform Members of the outcome of internal audit work for the last six months.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Strategy and Performance		15/06/07	
GAC1415	Strategic Risk Register <i>Purpose: Quarterly review of the Council's Strategic Risk Register. Opportunity to comment, agree or suggest changes to the Strategic Risk Register and ensure the relevant Members of the Executive are delivering the agreed action plan.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Strategy and Performance		15/06/07	
GAC1416	Statement of Internal Control <i>Purpose: To review the Statement of Internal Control.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Strategy and Performance		15/06/07	
GAC1417	Statement of Internal Control - Report of the S151 Officer <i>Purpose: To approve the annual report of the S151 Officer to provide assurance that the Internal Control Framework is sound, in support of the Statement of Internal Control.</i>	GAC		Chief Executive	Andy Walker (2433)	Portfolio Holder for Finance		15/06/07	
GAC1418	Statement of Internal Control - Report of the Monitoring Officer <i>Purpose: To approve the annual report of the Monitoring Officer to provide assurance that the Internal Control Framework is sound, in support of the Statement of Internal Control.</i>	GAC		Chief Executive	David Holling (2422)	Portfolio Holder for Strategy and Performance		15/06/07	

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GAC1419	Statement of Internal Control - Heads of Service Assurance Statements <i>Purpose: To approve the annual review of Assurance Statements and Service Risk Registers by Corporate Board, to provide assurance that the Internal Control Framework is sound, in support of the Statement of Internal Control.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Strategy and Performance		15/06/07	
GAC1420	Statement of Internal Control - Report of the Head of Internal Audit <i>Purpose: To approve the annual report of the Head of Internal Audit to provide assurance that the Internal Control Framework is sound, in support of the Statement of Internal Control.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Strategy and Performance		15/06/07	
GAC1421	Statement of Accounts <i>Purpose: Review and approve the Statement of Accounts.</i>	GAC		Chief Executive	Ian Priestley (2253)	Portfolio Holder for Finance		15/06/07	
JULY 2007 (Individual Decision(s))									
ID1267	West Berkshire Forward Plan - August 2007 - November 2007 <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 12/07/07	Chief Executive	David Cook (2475)	Leader of the Council		04/07/07	

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